



**Position Title:** Acquisitions Analyst  
**Location:** 400 Centre Street, Newton, MA  
**Reports to:** President & Chief Investment Officer  
**Send Resumes:** talent@reitmr.com

### **Position Summary**

The Acquisitions Analyst focuses primarily on the analysis and acquisition process for Reit Management & Research LLC, the investment advisor to HRPT Properties Trust (NYSE: HRP), Senior Housing Properties Trust (NYSE: SNH), Hospitality Properties Trust (NYSE: HPT) and Government Properties Income Trust (NYSE: GOV). As a member of the Acquisitions team, the Acquisitions Officer is responsible for underwriting office, industrial and retail properties.

HRP has \$6 billion invested in 60+ million square feet in 36 states and Washington D.C.; SNH has \$3.2 billion invested in 15+ million square feet in 34 states; HPT has \$6.4 billion invested in 289 hotels and 185 travel centers in 44 states, Puerto Rico and Ontario, Canada; and GOV has \$520 million invested in 3.6 million square feet in 15 states and Washington D.C.

### **Responsibilities**

- Research and analyze national commercial property market conditions and tenant credit profiles for potential acquisition.
- Assist with pre-screening of investment opportunities.
- Manage department Access database of potential acquisitions.
- Perform financial analysis of potential office, industrial and retail property investments across the country.
- Assist in preparation of investment committee memorandums.
- Use Argus and Excel to conduct financial analysis and revise assumptions.

### **Requirements**

- Bachelor's degree in finance, accounting, economics, or related field preferred.
- Three to five years of relevant commercial real estate experience with the ability to analyze complex industry, economic and financial data.
- Thorough understanding of financial modeling, including structuring cash flow models.
- Strong proficiency in Argus, Word, Excel, Access and PowerPoint.
- Excellent verbal and written communication skills; writing sample required.
- Must be fluent in the language and principals of investment real estate.
- Ability to produce high quality financial projections, reports and written documents.
- Meticulous attention to detail and exceptional organizational skills.
- Exposure to mergers a plus.
- Ability to travel with reasonable advance notice.

**Company Overview**

Founded in 1986, Reit Management & Research LLC (RMR) is a privately held asset management company that manages one of the largest portfolios of publicly owned real estate in the United States with nearly \$17 billion of assets under management, including more than 1,350 properties located in the 45 states, Washington D.C., Puerto Rico and Ontario, Canada. RMR has over 600 employees in its headquarters and regional offices located throughout the country. RMR manages HRPT Properties Trust (NYSE: HRP), an office and industrial real estate investment trust, or REIT; Hospitality Properties Trust (NYSE: HPT), a hospitality REIT; Senior Housing Properties Trust (NYSE: SNH), a healthcare REIT; and a government property focused REIT, Government Properties Income Trust (NYSE: GOV); and also provides management and administrative services to two publicly traded real estate based operating companies: Five Star Quality Care, Inc (NYSE Amex: FVE) and TravelCenters of America LLC (NYSE Amex: TA). An affiliate of RMR, RMR Advisors, is also the investment manager of two publicly traded, closed end mutual funds (collectively RMR Funds) which principally invest in the securities of real estate companies not related to RMR.